

8<sup>th</sup> Floor, BDO House 123 Hertzog Boulevard Foreshore, Cape Town, 8001 P.O. Box 2275, Cape Town, 8000 Telephone number: 021 417 8756 Email: info@quoinwealth.co.za

# **COMPLAINT REGISTRATION FORM**

Client details:	
Surname	Title
First name(s)	
Occupation	
Identity Number:	
Address/ Email to which we may communicate with you	
Telephone daytime	Cell
Details of the person/	s against whom you are complaining:
Name of person	



Position/ role	
e.g. Advisor/ Admin	
Details about the pro	duct or service you are complaining:
	g.
Financial product Insurance/ Retirement/	
Investment/ Deposit etc.	
Reference/	
Account no	
Brief description of	
the complaint	





When did you first	
realise the problem	
·	
Did you complain	
before? Give date	
and person	
and person	
Provide full details	
77 17 14 15 CANADA 7-1719-CT 77-04-04-04-04-04-04-04-04-04-04-04-04-04-	
about the complaint	
or attach a letter	
providing the	
following:	
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List in date order the phone	
calls meetings, or letters you	
have received or exchanged with the person against	
whom you are complaining.	
mom you are complaining.	





Reference of	
documents attached	
e.g. Annexures A, B etc. with descriptions	
man decomptions	



Client name and signature	
Date signed	